



Bookkeeping



Feature Highlights

- Integrated - no duplication
- Auto email statements
- Full management accounts
- Credit limit enforcement
- VAT return generation



Available in

- All Packages with 3 or more users



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Overview

OscarOnline® (Oscar) has been designed to be simple to learn and easy to use, aimed at meeting the needs of UK small businesses.

The bookkeeping module utilises a double entry bookkeeping system and produces a full set of management reports that can be used by accountants to produce your end of year accounts.

Using Oscar for bookkeeping offers time saving advantages as it eliminates the need to duplicate work between systems. It also makes possible features such as credit limits.

Daybooks

- Purchase invoices can be created manually or converted from purchase orders
- Sales invoices can be created manually or converted from sales orders
- Cash posting and allocation to sales, purchases or nominal accounts

Ledgers

- Sales Ledger
- Purchase Ledger
- Nominal Ledger

Statements

Statements can be generated and emailed to your customers with a single click. You can chose the wording on statements based on three states; contains invoices within date, overdue and very overdue. You can also decide how many days need to pass before you consider an invoice to be very overdue.



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Management Reports

Oscar produces the following management reports in pdf and csv (opens in Excel) formats. This is not a full list of reports that can be produced in Oscar – just the core reports typically needed to produce end of year accounts:

- Sales Daybook
- Sales Ledger
- Aged Debtors
- Unpaid Invoice List
- Purchase Daybook
- Purchase Ledger
- Aged Creditors
- Unpaid Purchase Invoice List
- Nominal Ledger
- Audit Trail
- Trial Balance
- Profit and Loss
- Balance Sheet
- Cashbook
- Unallocated Cash List

Bank Accounts

With Oscar you can create multiple bank accounts and accounts can be in foreign currencies. Bank reconciliation allows you to compare the balance in Oscar to the balance on your statements and check-off items in Oscar as they appear on your statements.

VAT Returns

Oscar can produce your VAT return figures for you based on the official HMRC layout ready for you to submit to HMRC via your preferred method.



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Management Reports

With Oscar you can name your nominal accounts as you see fit. They are sorted by the following hierarchy:

- Fixed Top Level: - Capital, Asset, Liability, Income, Expense
 - Nominal Level 1: - e.g. Direct Costs
 - Nominal Level 2 (displays on P&L report): - e.g. Marketing
 - Nominal Account: - e.g. Direct Mail

Some of the nominal levels and accounts are created by Oscar and cannot be changed e.g. VAT Control



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